Rules for the Responsible PC Use

The school has installed computers and Internet access to help our learning.

These rules will keep everyone safe and help us to be fair to others.

- I will only access the system with my own login and password, which I will keep secret;
- I will not access other people’s files;
- I will only use the computers for school and home work;
- I will not bring in CD’s or other computer media from outside school unless I have been given permission;
- I will ask permission from a member of staff before using the Internet;
- I will only e-mail people I know, or my teacher has approved
- The messages I send will be polite and responsible;
- I will not give my home address or telephone number, or arrange to meet someone unless my parent, carer or teacher has given permission;
- I will report and unpleasant material or messages sent to me;
- I understand my report would be confidential and would help protect other pupils and myself;
- I understand that the school may check my computer files and may monitor the Internet sites I visit.